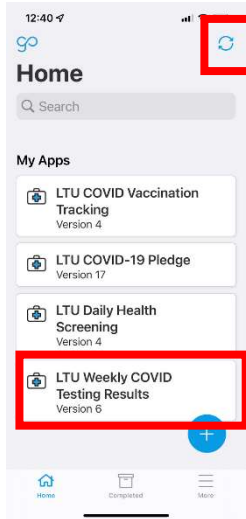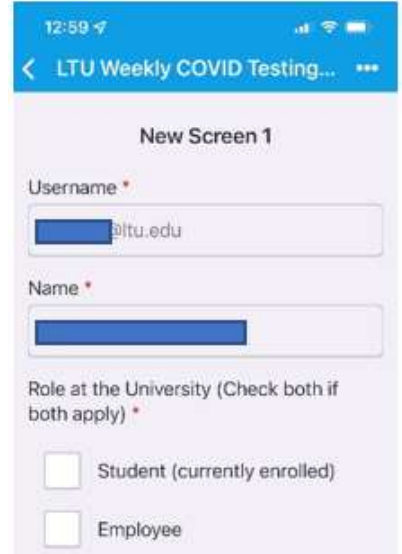# GoCanvas - Upload Weekly Covid Test Results
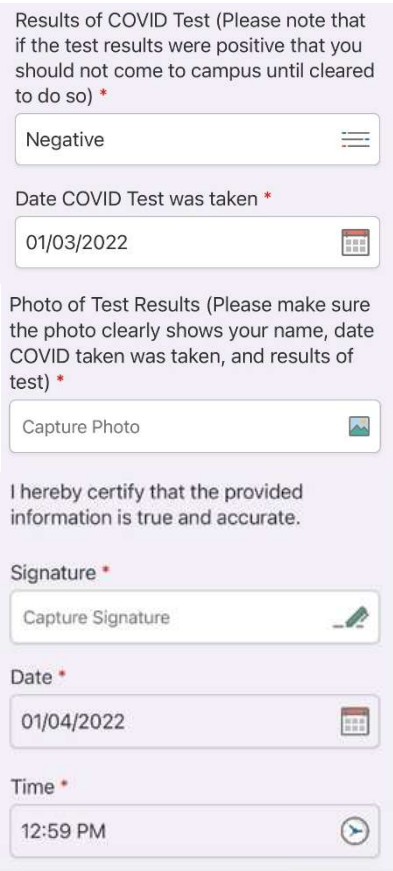
Launch the GoCanvas App

You should see a new option for Weekly Test Results.
If not, refresh the screen with the refresh icon in the upper right corner.

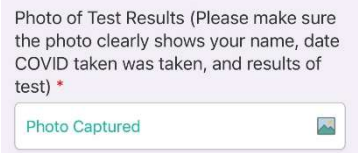Select the *LTU Weekly COVID Testing Results*.

Fill in the requested information. *Note: Your username is your LTU email address and it will likely already be populated.* Indicate if you are an employee or a student.

Click in the *Results* box and indicate the results of your weekly test and then indicate the date of the test. *Note: if your test results were positive, you should NOT come to campus until cleared to do so.*

Click on the *Capture Photo box*. You can then either take a picture of your test results or navigate to a photo you have in your photo gallery.

Note: the "Capture Photo' text will turn green once the photo has been added

Click on the *Capture Signature box*. You can use your finger to sign your submission. GoCanvas will autofill the date and time.

Click *Next*

You do not need to make any changes to these settings.

You can email yourself a copy of the submission by toggling on this option.

Click on *Submit* to compelte your submission.