

OFFICE OF ENROLLMENT SERVICES: FINANCIAL AID

Completing the Free Application for Federal Student Aid (FAFSA)

studentaid.gov

- Register for a government appointed FSA ID. (one for student, another for parent)
- Visit studentaid.gov
- Complete FAFSA at www.studentaid.gov
- Select academic school year
- Complete FAFSA with your personal and tax information
- LTU's school code: 002279
- Sign electronically with FSA ID (both parent and student)
- The confirmation # means you're done (print to hold for your records)
- LTU will receive your FAFSA information within 10-14 business days

To Accept Awards

- Go to www.ltu.edu/bannerweb
- Click 'Login to Secure Area'
- User ID (student's ID # w/out initials, 9 digits)
 - First time login- the PIN is the student's birth date (mmddyy)
- Login
- Click 'Student & Financial Aid'
- Click 'Financial Aid'
- Click 'My Award Information'
- Click 'Award for Aid Year'
- Select appropriate academic school year
- Click 'Submit'
- Click the 'Accept Award Offer' tab at the top of the screen
- Select either:
 - Accept Full Amount of *All* Awards
 - **OR** Accept/Decline/Decide Later for each specific award
 - **OR** Accept Partial Amount
- Submit Decision

Entrance Counseling for Student Stafford Loans

- Go to www.studentaid.gov
 - Sign in with the requested information
 - Select 'Complete Entrance Counseling'

- Save the confirmation page for your records

Master Promissory Note (MPN) for Student Stafford Loans

- Go to www.studentaid.gov
 - Sign in with the requested information
 - Select 'Complete Master Promissory Note'
 - Select 'Subsidized/Unsubsidized'

Perkins Loan Entrance Counseling and Master Promissory Note (you will receive notice from UAS when prom note is available)

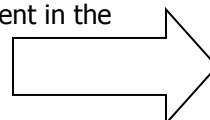
You can sign your Perkins Master Promissory Note and complete Perkins Entrance Counseling on this site:

- www.signmyloan.com

For Parent PLUS loans

Parent PLUS loans are credit based loans that **parents** can apply for in addition to Stafford loans

- **Get started:** www.studentaid.gov
 - Sign in with the requested information
 - Select 'Request a PLUS Loan'
 - Select 'Parent PLUS'
 - Lawrence Tech will receive an electronic document with the information necessary to process a PLUS loan for you. Be sure to indicate the amount of funds you want to borrow.
 - Plus Counseling is required
 - Log onto www.studentaid.gov
 - Click on Parent Borrowers
 - Click on Complete PLUS Counseling
 - **If you are denied credit:** Direct Loans will ask if you would like to appeal the decision, get an endorser, or accept the denial and have the Federal Direct Unsubsidized replacement loan processed for the student in the amount of \$4000.



Complete the Parent PLUS Master Promissory Note (MPN)

- Go to www.studentaid.gov
 - Sign in with the requested information
 - Select 'Complete Master Promissory Note'
 - Select 'Parent PLUS'
- *Note:* the parent who applies for the loan must be the same parent to complete the MPN

For Grad PLUS student loans

Grad PLUS loans are credit based loans that **graduate** students can apply for in addition to Stafford loans

- **Get started:**
www.studentaid.gov
 - Sign in with the requested information
 - Select 'Request a PLUS Loan'
 - Select 'Graduate PLUS'
 - Lawrence Tech will receive an electronic document with the information necessary to process a PLUS loan for you. Be sure to indicate the amount of funds you want to borrow.

Entrance Counseling for Grad PLUS Student Loans

- Go to www.studentaid.gov
 - Sign in with the requested information
 - Select 'Complete Entrance Counseling'
 - Save the confirmation page for your records

Master Promissory Note (MPN) for Grad PLUS Student Loans

- Go to www.studentaid.gov
 - Sign in with the requested information
 - Select 'Complete Master Promissory Note'
 - Select '**Graduate PLUS**'
- **Viewing Financial Aid Messages on Banner Web:**
- Log onto [Banner Web](#)
- Select Student & Financial Aid --> Financial Aid --> My Overall Status of Financial Aid
- Select current Aid Year and Submit
- Select 'active' messages to view special messages concerning your financial aid status

Exit Counseling for Stafford Loans

- You must complete Exit Counseling when you fall below half-time enrollment or graduate
- Go to www.studentaid.gov
 - Sign in with the requested information
 - Select 'Complete Exit Counseling'

Exit Counseling for Perkins Loans

If you drop below half-time enrollment or graduate, and if you borrowed from the Federal Perkins Loan program, you will receive an email from University Accounting Service (UAS) with further instructions for completing Perkins Exit Counseling

Scholarships

- Visit www.ltu.edu/financial_aid
- Click 'Types of Aid'
- Click 'Scholarships'

Summer Aid Requests

The summer aid request is available on the financial aid website between March and June:

- Go to www.ltu.edu/financial_aid
- Click 'Apply Now'

In Need of Financial Aid Forms?

- www.ltu.edu/financial_aid
- Click 'Resources' on the left
- Click 'Forms to Print'
- Download the form you need

State of Michigan Student Portal

- Must select college choice each year
- Provide Social Security Number
- Provide Date of Birth
- You can also call 1-888-447-2687 to verify

Please return documents to the Office of Financial Aid by mail, fax or scanning and emailing.

If you have any further questions regarding Financial Aid, please contact us:

DTE Energy One Stop Center

Lawrence Technological University
21000 W. Ten Mile Road
Southfield, Michigan 48075

Phone: 248.204.2280
Fax: 248.204.2228