



Office of Enrollment Services- Lawrence Technological University Specs Howard School of Media Arts Official Transcript Request Form

Lawrence Technological University was issued custody of the records for Specs Howard School of Media Arts effective June 2021. All records requests should be directed to Lawrence Technological University. Please email (as an attachment) to **enrollmentservices@ltu.edu**, or fax to 248-204-2228, or mail/bring the completed form to Lawrence Technological University- Enrollment Services: 21000 West Ten Mile Road, Southfield, MI 48075. Transcripts are available within 5 business days from the date received.

Student information

Student Name _____

Maiden Name (if applicable) _____

Social Security Number _____ Date of Birth _____

Graduated _____ Program _____ Class # _____

Address: _____

City _____ State _____ Zip _____

Phone _____ Email Address _____

Send to:

Self Mail to above address Email to above address Fax to this number _____

Company

Name _____

Attention/Department _____

Address _____

City _____ State _____ Zip _____

College

Name _____

Attention/Department _____

Address _____

City _____ State _____ Zip _____

I authorize the release of the above information.

Student handwritten signature

Date

OFFICE OF ENROLLMENT SERVICES USE ONLY:

RECEIVED: _____ PROCESSED BY: _____ RELEASED DATE: _____

Revised 4/6/2023